

Regional Sponsored Migration Scheme (RSMS)

Guidelines for Regional Certifying Body (RCB) Advice

The Regional Sponsored Migration Scheme (RSMS) enables employers on the Central Coast of NSW to nominate highly skilled workers from overseas or skilled temporary residents working in Australia to fill skilled vacancies in their business that they have been unable to fill from the local labour market.

The RSMS has three streams:

- Temporary Residence Transition Stream
- Direct Entry Stream
- Agreements Stream

Where an employer nominates for a position under the Direct Entry Stream, the nomination must be accompanied with an assessment completed by a Regional Certifying Body (RCB).

Regional Development Australia Central Coast is gazetted by the Minister for Immigration as the RCB for the Central Coast region of NSW (Postcode areas: 2250/2251 – 2256/2263).

These guidelines explain how to lodge an application for RCB assessment of an employer nomination under the RSMS Direct Entry Scheme (subclass 187).

Regional Certifying Body (RCB)

The role of an RCB is to provide advice to the Department of Home Affairs (DHA) on RSMS Direct Entry Stream employer nomination applications, using local knowledge to advise in relation to three legislated criteria established by the DIBP:

- The genuine need for the position.
- Terms and conditions of employment.
- The position cannot be filled locally.

The Application Documentation Checklist, attached to these guidelines, details the supporting information and documents that are required to be submitted to lodge an application for RCB assessment.

Applying for RCB Advice

- Read these Guidelines for Regional Certifying Body (RCB) Advice in full.
- Read the RCB Application Documentation Checklist.
- Complete Form 1404 Sections 1 – 10
- If using a migration agent, complete Form 956
- Complete the DIBP online 'Application for Employer Nomination for a Permanent Appointment under RSMS' and lodge or save as draft
- Collate all supporting and documentary evidence as per the RCB Application Documentation Checklist.
- Email the following to rsms@rdacc.org.au
 - Form 1404
 - Form 956 (if applicable)
 - Draft or submitted 'Application for Employer Nomination for a Permanent Appointment under RSMS'
 - All supporting and documentary evidence.

Processing Fees

A non-refundable processing fee is charged for processing applications for RCB advice. The processing fee is an administration charge only and does not guarantee the approval of an application.

The processing fee of \$850 may be paid by one of the following options:

- Bank Cheque / Business Cheque / Money Order
Payable to: RDA Central Coast.
- Electronic Funds Transfer (EFT)

Bank:	Bendigo Bank
Account Name:	Regional Development Australia Central Coast
BSB:	633-000
Account Number:	1376 76490
Reference:	Name of nominating business

The processing fee must be received prior to assessment of an application.

The processing fee for priority processing is \$250. This is non-refundable fee to be paid at the time of the processing fee and may be paid by the above options.

Processing Time

The RCB will assess an application for assessment within three months from receipt of lodgement AND payment of processing fee.

The RCB will assess an application solely on the information provided at the time of application. All information and supporting documentation, as per the Application Documentation Checklist, must be contained within the RCB application. Applications with missing or incomplete documentation will be assessed as received and deemed not to satisfy the set criteria.

If the RCB requests additional information it must be supplied within 14 days. Failure to provide the requested information within the 14 days the application will be deemed not to satisfy the set criteria.

Enquiries regarding progress status will be accepted by email only by the nominating business, or if the nominating business has appointed an authorised representative, by this person only. The RCB reserves the right to make contact directly with the employer, even when an authorised representative has been appointed.

It is the employer's decision whether to submit an application for RCB assessment before, after or at the same time as lodging an employer nomination with the DHA; however, the RCB will NOT 'fast track' RCB assessment should the DHA be ready to assess the nomination and awaiting RCB advice.

A two week Priority Processing of an application is available for an additional fee.

The RCB will assess a priority application solely on the information provided at the time of application. Additional information will not be requested by the RCB for priority processing applications. All information and supporting documentation, as per the Application Documentation Checklist, must be contained within the RCB application. Applications with missing or incomplete documentation will be assessed as received and deemed not to satisfy the set criteria.

Notification of Outcome

The RCB will provide the employer or authorised representative with advice on the outcome of an application for assessment via Form 1404.

A copy of the RCB advice will be forwarded to DHA by the RCB.

If the RCB advises, that in their view, a nomination does not satisfy the criteria the employer should contact DHA to discuss how to progress the application. Reasons for the advice or further details will be included to the DHA only.

To ensure probity in the RCB assessment no feedback can be provided in person or by phone. Enquiries can be forwarded to rsms@rdacc.org.au where a formal response will be provided.

An employer nomination may still be lodged with the DHA, where the DHA will assess the nomination independently of the RCB advice and give the opportunity by the nominator to provide extra evidence in support of the nomination. DHA is the final decision maker on the RSMS nomination.

It is the responsibility of the employer to lodge an employer nomination application with the DHA via the e-lodgement facility and submit the RCB advice to DHA as part of the application process.

Contact

For further information

Email: rsms@rdacc.org.au

Mail: PO Box 240 Ourimbah NSW 2258

Web: www.rdacc.org.au